

# **County Council**

**14 February 2017**

## **Agenda**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

To: Members of the County Council

## ***Notice of a Meeting of the County Council***

**Tuesday, 14 February 2017 at 10.00 am**

**Council Chamber - County Hall, New Road, Oxford OX1 1ND**



P.G. Clark  
Interim Chief Executive

February 2017

Contact Officer: **Deborah Miller**  
Tel: 07920 084239; E-Mail: [deborah.miller@oxfordshire.gov.uk](mailto:deborah.miller@oxfordshire.gov.uk)

In order to comply with the Data Protection Act 1998, notice is given that Items 3, 7 and 12 will be recorded. The purpose of recording proceedings is to provide an *aide-memoire* to assist the clerk of the meeting in the drafting of minutes.

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***Members are asked to sign the attendance book which will be available in the corridor outside the Council Chamber. A list of members present at the meeting will be compiled from this book.***

***A buffet luncheon will be provided***

## **AGENDA**

### **1. Minutes (Pages 1 - 28)**

To approve the minutes of the meeting held on 13 December 2016 (**CC1**) and to receive information arising from them.

### **2. Apologies for Absence**

### **3. Declarations of Interest - see guidance note**

Members are reminded that they must declare their interests orally at the meeting and specify (a) the nature of the interest and (b) which items on the agenda are the relevant items. This applies also to items where members have interests by virtue of their membership of a district council in Oxfordshire.

### **4. Official Communications**

### **5. Appointments**

To make any changes to the membership of the Cabinet, scrutiny and other committees on the nomination of political groups.

Members are asked to note that Councillor Hudspeth had given notice of the following changes to portfolio responsibilities in accordance with Council Procedure Rules Part 4.2 Para 1.2.4, to take effect from Tuesday 10 January 2017:

The following addition to the portfolio responsibility of Councillor Judith Heathcoat, Cabinet Member for Adult Social Care:

Champion for Mental Health.

This progresses the Council resolution in November to sign up to the Local Authorities' Mental Health Challenge which requires a lead member for mental health to be in place.

### **6. Petitions and Public Address**

### **7. Pay Policy Statement - Report of the Remuneration Committee (Pages 29 - 54)**

Report by the Chief Human Resources Officer (**CC7**)

The Remuneration Committee are required to report annually to Council on the Pay Policy Statement. The Committee considered this report on 24 January 2017 and now submit it for approval to Council on 14 February 2016.

***The Council is RECOMMENDED to:***

- (a) receive the report of the Remuneration Committee;***
- (b) approve the revised Pay Policy Statement at Annex 2 to this report.***

## 8. Appointment of the Chief Executive (Pages 55 - 56)

Report by Head of Human Resources (CC8).

This report asks the County Council to approve the recommendation to appoint Peter Clark as Chief Executive.

## 9. Service & Resource Planning 2017/18 - 2020/21 (Pages 57 - 270)

Report by Director of Finance (CC9).

This report is the culmination of the service & resource planning process for 2017/18 to 2020/21. It sets out the Cabinet's proposed budget for 2017/18, medium term financial plan and capital programme, together with a number of statements/policies that the Council is required to approve for the 2017/18 financial year.

The report is divided into four main sections which are outlined below:

Section 1 – Leader of the Council's overview

Section 2 – Council Vision

Section 3 – Director of Finance's statutory report

Section 4 – Budget Strategy and Capital Programme

***The Council is RECOMMENDED to:***

- (a) ***have regard to the report of the Director of Finance (at Section 3) in approving recommendations b to e below;***
- (b) ***(in respect of revenue) approve:***
  - (1) ***the council tax and precept calculations for 2017/18 set out in section 4.3 and in particular:***
    - (i) ***a precept of £328,022,682;***
    - (ii) ***a council tax for band D equivalent properties of £1,345.59;***
  - (2) ***a budget for 2017/18 as set out in section 4.4;***
  - (3) ***a medium term plan for 2017/18 to 2020/21 as set out in section 4.1 (which incorporates changes to the existing medium term financial plan as set out in section 4.2);***
  - (4) ***the use of Dedicated Schools Grant (provisional allocation) for 2017/18 as set out in section 4.7;***
  - (5) ***virement arrangements to operate within the approved budget for 2017/18 as set out in section 4.8;***
  - (6) ***that any variation as a result of the final Local Government Finance settlement is dealt with through a transfer to/from balances.***
- (c) ***(in respect of treasury management) approve:***
  - (1) ***the Treasury Management Strategy Statement and Annual Investment Strategy for 2017/18 as set out in section 4.5;***

- (2) ***the continued delegation of authority to withdraw or advance additional funds to/from external fund managers to the Treasury Management Strategy Team;***
  - (3) ***that any further changes required to the 2017/18 strategy be delegated to the Chief Finance Officer in consultation with the Leader of the Council and the Cabinet Member for Finance;***
  - (4) ***the Prudential Indicators as set out in Appendix A of section 4.5***
  - (5) ***the Minimum Revenue Provision Methodology Statement as set out in Appendix B of section 4.5;***
  - (6) ***the Specified Investment and Non Specified Investment Instruments as set out in Appendix C and D of section 4.5;***
  - (7) ***the Treasury Management Policy Statement as set out at Appendix E of section 4.5;***
  
- (d) ***(in respect of balances and reserves) approve:***
  - (1) ***the Chief Finance Officer's recommended level of balances for 2017/18 as set out in section 4.6.1;***
  - (2) ***the planned level of reserves for 2017/18 to 2020/21 as set out in section 4.6.2;***
  
- (e) ***(in respect of capital) approve:***
  - (1) ***a Capital Programme for 2016/17 to 2020/21 as set out in section 4.9 including the Highways Structural Maintenance Programme 2017/18 and 2018/19 in section 4.9.1;***
  - (2) ***the Flexible Use of Capital Receipts Policy as set out in section 4.9.4***

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## **Pre-Meeting Briefing**

There will be a pre-meeting briefing at County Hall on **Monday 13 February 2017 at 10.15 am** for the Chairman, Vice-Chairman, Group Leaders and Deputy Group Leaders